

Quick Filter

Last Modified on 12/22/2018 1:49 pm EST

Summary

The results of any *Patient Search* may be filtered using a number of filtering options. Results will be shown on the right side of the screen.

Filtering without a list of results from a previous search will generate a filtered list from all your active patients.

Quick Filter

☐ Invalid:

Email▼

☐ Gender

Male▼

☐ OLS

Enrolled▼

Patient Tags

Select Tags▼

☐ Overdue more than

1 Week▼

☐ Age

20▼ To 60▼

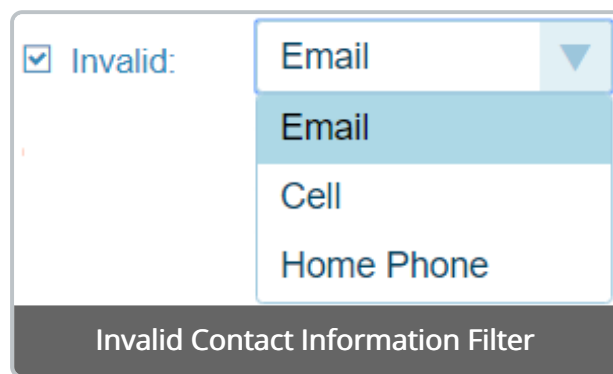
FILTER RESULTS

Quick Filter

To filter, click the check box and choose a filter option then click **FILTER RESULTS**. Multiple filters may be used for your search.

Invalid Filter

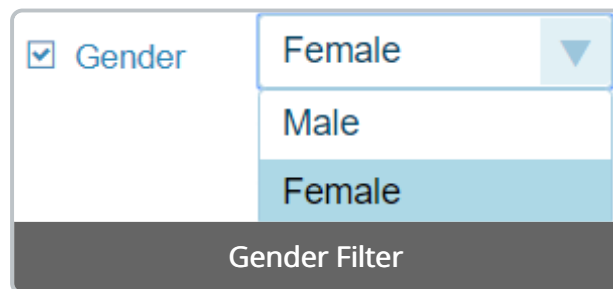
Filter for patients with invalid Email, Cell, or Home Phone contact information.



A dropdown menu for the 'Invalid Contact Information Filter'. The menu is open, showing three options: 'Email', 'Cell', and 'Home Phone'. The 'Email' option is currently selected and highlighted in blue. To the left of the dropdown is a checkbox labeled 'Invalid:' which is checked. Below the dropdown is a dark grey bar with the text 'Invalid Contact Information Filter'.

Gender Filter

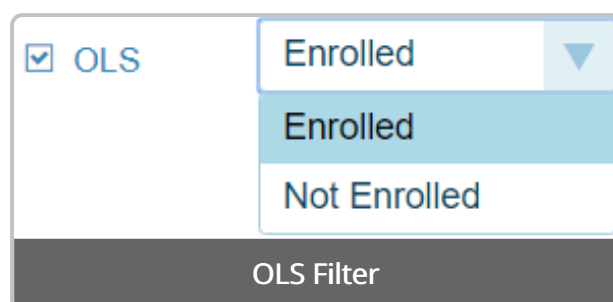
Filter by gender.



A dropdown menu for the 'Gender Filter'. The menu is open, showing two options: 'Male' and 'Female'. The 'Female' option is currently selected and highlighted in blue. To the left of the dropdown is a checkbox labeled 'Gender' which is checked. Below the dropdown is a dark grey bar with the text 'Gender Filter'.

OLS Filter

Filter to find patients who have registered to use the Online Scheduler (Enrolled) or haven't yet enrolled.



A dropdown menu for the 'OLS Filter'. The menu is open, showing two options: 'Enrolled' and 'Not Enrolled'. The 'Enrolled' option is currently selected and highlighted in blue. To the left of the dropdown is a checkbox labeled 'OLS' which is checked. Below the dropdown is a dark grey bar with the text 'OLS Filter'.

Patient Tags Filter

Filter to find patients who have been assigned Patient Tags you have created.



Patient Tags

- ☐ [None]
- ☐ No Review
- ☐ Pre Med
- ☐ Spanish

Patient Tags Filter

Overdue more than Filter

Filter to find patients who are overdue for their periodicrecall appointments.



☐ Overdue more than

- 1 Week
- 1 Week
- 2 Weeks
- 1 Month
- 3 Months
- 6 Months

Overdue more than Filter

Age Filter

Select an age or age range to filter by from 0 to 120.

☒ Age

25

23

24

25

26

27

To

60

Age Filter