

Overview-Patients tab

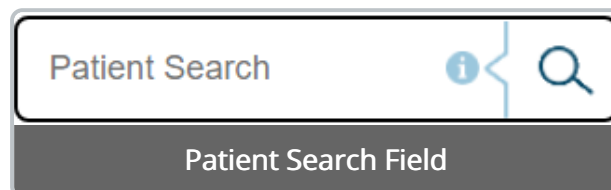
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Summary

Clicking on the [Patients tab](#) will allow you to search for specific patients and their Patient Details or generate a list of all active patients and then filtering to find valuable information.

There are a number of different windows on the screen.

Patient Search

A UI element for patient search. It consists of a white rectangular box with a thin black border. Inside the box, the text "Patient Search" is on the left. To its right are two icons: a blue circle with a white lowercase 'i' (information icon) and a blue magnifying glass (search icon). Below this white box is a dark gray rectangular bar with the text "Patient Search Field" in white.

Allows you to search for specific patients by typing a patient first name and/or last name, a phone number as 10 consecutive digits, a Patient ID, or an email address and then press **Enter** or click the **Search** icon. 🔍

Quick Filter

Quick Filter

☐ Invalid:

Email▼

☐ Gender

Male▼

☐ OLS

Enrolled▼

Patient Tags

Select Tags▼

☐ Overdue more than

1 Week▼

☐ Age

20▼ To 60▼

FILTER RESULTS

Quick Filter

Allows you to search your active patients while using a number of filtering options.

Show Patients who sent “Stop” or “Cancel”

[Show patients who sent 'Stop' or 'Cancel'](#)

Show Patients who have opted themselves out of text messaging

Allows you to see patients who have opted themselves out of receiving text messages from your practice by texting back the words *Stop*, *Cancel*, or *Unsubscribe*. If your patients do this, they are immediately notified by text message that they have opted out of texting and will need to text back the word *Start* to re-enable texting (opt back in).

Send Message to All Patients Below

SEND MESSAGE TO ALL PATIENTS BELOW

Message All Patients

Allows you to message any list of patients generated in your search.
