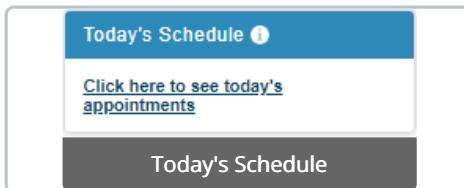


# Today's Schedule

Last Modified on 12/21/2018 7:08 am EST

## Summary

You can access Today's appointment schedule quickly and easily by clicking the [Click here to see today's appointments](#) hyperlink on the [Homepage](#).



A list of today's appointments will appear sorted in order of appointment time. We call this the [Schedule Breakdown](#). You can click on any header link, for instance *Patient Name*, to sort the *Schedule Breakdown*.

**PATIENT COMMUNICATOR**  
FOR YOUR PATIENTS. FOR YOUR PRACTICE.

Home Appointments Patients Communication Center

**Schedule Breakdown**  
Click a day on the calendar or choose a date range to view your appointments

**DATE RANGE**  
Start Date  End Date

**FILTER**  
All Providers Selected All Appointment Types ...

**Schedule Breakdown** 2018

Contact	Status	Patient Name	ApptDate	ApptType	Provider
@	Unconfirmed	Joe Goliger	5/15/18 8:00 AM	Comprehensive Exam	Janice Hausfeld
@	Confirmed via	Donald Duck	5/15/18 8:30 AM	Existing Patient	Leonard Varna
@	Confirmed via	William Grant	5/15/18 8:30 AM	New Patient	Janice Hausfeld
@	Confirmed via	Paige Davis	5/15/18 9:00 AM	Urgent Visit	David Arquette
@	Confirmed via	Joe Goliger	5/15/18 9:30 AM	Routine Check Up	Leonard Varna
	Confirmed via	Dalton Bergout			

**Schedule Breakdown**

- Click an icon in the left hand column to message your patient
- View current confirmation status and, if confirmed, how the patient's appointment was confirmed.
- Manually confirm your patient by hovering your mouse on *Unconfirmed*. A popup will appear. Click **Confirm Now** to confirm the appointment both in Patient Communicator and (if available for your PMS) within your PMS.

- To review *Patient Details*, click on an underlined patient's name. The Patient Details window opens in a new tab. See [Patient Details](#) article for more details.
- View relevant appointment information such as time and *date*, *appointment type*, *provider*, and *patient ID*.
- View appointment details for other dates using any combination of the calendar, the date range box, and filtering by provider and appointment type.
- You can print or save results to Excel by clicking the icons.
- Easily contact a large group by using the *Schedule Breakdown filters*. For instance, if a provider is sick you could filter on that provider, and a specific appointment type, and send a message to all patients that would be affected by clicking **SEND MESSAGE TO ALL PATIENTS BELOW**.

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