# Overview-Homepage

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## Summary

Logging into Patient Communicator brings you to the *Homepage* where the majority of needed information is available at a glance or is just a click away.

Patient Communicator is web based, providing access anywhere there is internet with the use of the login link (Homepage URL).

Multiple users may access and work in Patient Communicator at the same time using the *Homepage* link whether at other workstations, at the office, or any other remote location.

## Logging In

We recommend you log into Patient Communicator at the start of the day in a separate browser window.  Saving the link as a browser favorite can help enable quick access.  Staying logged in throughout the day, even if the screen is minimized, will allow popup and/or audio notifications allowing staff to be aware that new messages, appointment confirmations, or appointments scheduled online have arrived.

## Text Messaging

Patient Communicator is a live texting platform no different than your cell phone.  Text messages are both sent and received in real time.
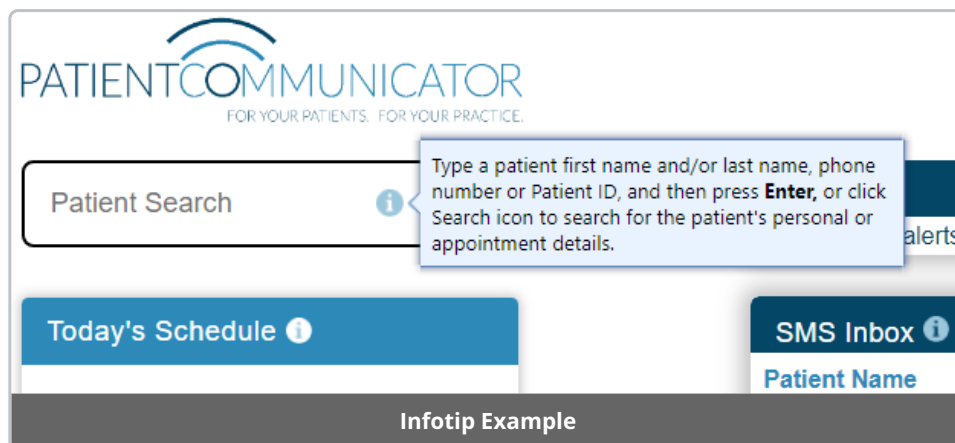
Your practice will use either the practice phone number for texting or, when not possible to use the practice number,  a unique texting number has been assigned.  Patients will use it regularly when they know someone will respond.

## Patient Communicator and your Practice Management Software

It's important to remember that Patient Communicator has been installed using a small component on your practice server.  The patient information seen within Patient Communicator is a reflection of the data found in the practice management software.  If the practice loses internet, turns the server off, or changes servers, Patient Communicator is unable to read the patient data needed to send and receive messages accurately, if at all.

## Infotips

Look for the Infotips icon  throughout your Patient Communicator. Hovering your mouse over the icon will show some helpful tips for that feature.

**Infotip Example**