

Change Password

Last Modified on 01/30/2020 8:54 am EST

Summary

To change a password:

1. Go to [Settings > General Settings > Change Password](#)
2. Enter the old password and new password where indicated
3. Click Change Password

Old Password:

New Password:

Confirm New Password:

CHANGE PASSWORD

Change Password Field

The current password is embedded into the url used for quick access.
Changing the password will prevent access to anyone using the old login link.
Remember to save the new Homepage URL to your browser favorites and
remove the old link which no longer works.